



CITY COUNCIL AGENDA REPORT

City of Anaheim CITY MANAGER'S OFFICE

DATE: APRIL 16, 2019
FROM: OFFICE OF THE CITY MANAGER
SUBJECT: RESOLUTION AMENDING AND RESTATING THE
PROCEDURES AND RULES OF ORDER FOR THE CONDUCT
OF CITY COUNCIL MEETINGS

ATTACHMENT (Y/N): YES **ITEM # 23**

REQUESTED ACTION:

That the City Council, by Resolution, amend and restate Resolution No. 2019-014, Procedures and Rules of Order of City Council Meetings, to add Section 1.09, City Council Discussion, and further add Section 2.03 with regard to Council Communications.

DISCUSSION:

At the request of Mayor Sidhu, this matter is agendized for Council to consider amendments to the Procedures and Rules of Order of City Council meetings. The amendments would place reasonable thresholds on City Council commentary, including discussion and debate on any agenda item, with the exception of public hearings.

The proposed amendments provide for an orderly and efficient manner to facilitate sound City Council deliberation based on best practices in other cities. Time limitations in some cities range from five (5) to ten (10) minutes per Council Member per agenda item, with the opportunity to address the body only once or, in some cities, twice during the discussion/debate on an individual item. The proposed amendments provide for balanced deliberation of agenda items with the exception of public hearings, which will remain unchanged and governed by the provisions of Section 4 set forth in the Resolution.

The proposed Resolution adds section 1.09, "City Council Discussion," which would provide each Council Member with an initial five (5) minutes per item for comments, question, and debate, including staff's response to any questions by the Council Member. After all Council Members have had an opportunity to speak once, Council Members desiring to speak again would have an additional five (5) minutes to comment.

Understanding the value of debate as an essential element in making thoughtful decisions, Section 3.07.020.03 will continue to provide any Council Member the ability to request additional time to speak by means of a motion to extend the limits of debate

by a 2/3 vote of the Council. In addition, the Chair, as the parliamentarian, is charged with moderating the debate and ensuring that issues are properly vetted.

The proposed Resolution further adds section 2.03, "Council communications/Agenda requests," which provide Council members up to three (3) minutes to speak during the Council communications/Agenda request period of the Council meeting.

Should the Council approve this Resolution, staff will explore upgrading the touchscreens on the dais to allow a timer to appear during comments in order to reflect remaining speaker time. We anticipate that the cost for the upgrade will be between \$2,500 and \$3,000.

IMPACT ON BUDGET:

Sufficient funds are available in the City Administration's FY 18/19 budget to cover the cost to upgrade the Council touchscreens with a timer feature.

Respectfully submitted,

Greg Garcia
Deputy City Manager

Respectfully submitted,

Theresa Bass
City Clerk

Attachments:

1. Proposed Resolution – final form
2. Proposed Resolution – redline

Respectfully submitted,

Robert Fabela
City Attorney