



CITY COUNCIL AGENDA REPORT

City of Anaheim OFFICE OF THE CITY ATTORNEY

DATE: JANUARY 15, 2019
FROM: OFFICE OF THE CITY ATTORNEY AND CITY CLERK
SUBJECT: RULES AND PROCEDURES
ATTACHMENT (Y/N): YES **ITEM # 28**

RECOMMENDATION:

That the City Council, by Resolution, amend and restate the Council Rules of Order for the Conduct of Meetings to help Council meetings run more efficiently and effectively while providing the public meaningful opportunities to address the Council on matters of concern by, among other things, eliminating the first "Council Communications" item from agendas; dividing public comments into comments related to agenda items (beginning of meeting) and those related to non-agenda items (end of meeting); adding language limiting disruptive clapping, booing, or hissing; requiring speaker cards which must be submitted within one hour after the meeting's scheduled start time; and reducing the speaker times for public hearings

DISCUSSION:

Mayor Sidhu has requested that the Council Rules of Order for the Conduct of Meetings be revised to help streamline meetings, making them more efficient and effective, while still providing the public meaningful opportunities to address the Council on matters of concern. Based on this direction, Staff has proposed revisions to the Rules of Procedure to address the Mayor's concerns, which are summarized as follows:

1. Section 1.07: In an effort to ensure all persons wishing to attend and participate in Council meetings not be deterred from doing so, language is added instructing persons in the audience to refrain from behavior which will disrupt the public meeting, including "making loud noises, clapping, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting."
2. Section 1.08: Adds the requirement of speaker cards, which must be submitted within an hour of the scheduled start time, and must indicate the item on the agenda that the speaker wishes to address, or indicate that he or she wishes to speak on a general item of interest not on the agenda, but within the City Council's subject matter jurisdiction. This new section also allows for anonymous speakers, but a card must still be submitted.
3. Section 2.01: With regard to the order of business, public comment is divided into agenda item comments (near beginning of meeting) and non-agenda item comments (end of meeting), and the first Council Communications section is eliminated.

4. Section 4.03.050: Times to speak for public hearings is reduced (twenty minutes reduced to fifteen minutes, ten minutes reduced to five minutes, and five minutes reduced to three minutes).

If passed, the new rules of procedure would be in place before the next scheduled Council meeting on January 29, 2019. However, staff would recommend that the Mayor and Council exercise flexibility in enforcing any new rules until at least the first meeting in March to allow the public to adjust and be informed and educated on the new procedures that must be followed.

IMPACT ON BUDGET:

There is no budgetary impact.

Respectfully submitted,

Concur,

Robert Fabela
City Attorney

Linda Andal
City Clerk

Attachments:

1. Proposed Resolution (Redlined)
2. Proposed Resolution (Clean)