

The Information in this document will guide you on accessing your benefit and dependent information.

You'll learn about:

- My Benefits
 - Jobs
 - Dependents
 - Dependent Benefits
 - Employee Benefits and Deductions
 - Past Enrollments
 - Current Enrollments
 - Future Enrollments

Dependents

Click on **Dependents** to view your dependents. A grid listing your dependents appears at the top of the page.

Select the dependent that you want to view by using your mouse to click on the appropriate line on the grid. Information about the dependent, such as, Social Security Number and date of birth, is displayed in the fields appearing on the lower portion of the page.

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Dependents

ID	First Name	Last Name	Relationship Desc	Gender	Full-time Student	From	To
✓ 339	JAKE	SUMMER	SON	Male	No	07/01/2009	12/31/9999

▼ Dependent Information

ID : 339	From : 07/01/2009
Name Prefix :	To : 12/31/9999
First Name : JAKE	Disability :
Middle Name :	Gender : Male
Last Name : SUMMER	Full-time Student : No
Name Suffix :	Date of Birth : 10/01/2004
Social Security Number : 111-11-1111	Wedding Date :
Relationship : SON	Date of Death :
	Divorced/ Separated Date :

- ▶ Dependent Address
- ▶ Dependent Contact
- ▶ Current Employer Contact
- ▶ Current Employer Information
- ▶ Current Employer Address

Dependent Benefits

The **Dependent Benefits** page provides detailed dependent benefit information, for each of your dependents.

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Dependent Benefits

ID	First Name	Last Name	Type Class	Type Sub Class	Plan Class	Override Coverage	From	To
✓ 339	JAKE	SUMMER	DENTAL	DELTA PPO	2-PARTY	No	12/25/2009	12/31/9999
339	JAKE	SUMMER	MEDICAL	KAISER	2-PARTY	No	12/25/2009	12/31/9999


▼ Dependent Information
ID : 339
Name : SUMMER, JAKE

▼ Dependent Benefits
Type Class : DENTAL
Type Sub Class : DELTA PPO
Plan Class : 2-PARTY
Override Coverage : false
Primary Care Physician :

► Comment

Employee Benefits and Deductions

The **Employee Benefits and Deductions** page displays a list of your current benefits.




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Employee Benefits and Deductions

Appt ID	Title	Type	Plan	Amount	Percent	Primary Care Physician	Goal Amount	From	To	Life Event Enrollment	Open Enrollment
✓ H41	DELTA PPO	DELTA PPO 2P	DELTA PPO 2P	27.10	0.000000			12/25/2009	12/31/9999	No	Yes
H41	KAISER	KAISER 2P	KAISER 2P	24.34	0.000000			12/25/2009	12/31/9999	No	Yes

Appt ID :

Title : PERS ANLST I

Payment Frequency : Biweekly

Type : DELTA PPO

Plan : DELTA PPO 2P

Percent : 0.000000

Amount : 27.10

Primary Care Physician :

From : 12/25/2009

To : 12/31/9999

Goal Amount :

Goal to Date Total Amount :

Goal Type :

Deduction Frequency : BIWEEKLY

Override Deduction Category :

Category Cap :

Annual Cap Amount :

Life Event Enrollment : No

Open Enrollment : Yes

Past Enrollments

The **Past Enrollments** page identifies benefits you or your dependents had with the City, but are not longer enrolled.

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Past Enrollments

Do you want to launch the Enrollment Wizard?

Dependent Benefit Coverages

Dependent ID	Dependent Name	Benefit Class	Primary Care Physician	Coverage From	Coverage To
✓ 339	JAKE SUMMER	DENTAL		08/01/2009	12/24/2009

Benefit Enrollments


Benefit	Type	Plan	Goal Amount	Amount	Percent	Primary Care Physician	Payroll From	Payroll To	Coverage From	Coverage To
✓ DENTAL	DELTA CARE HMO	DELTA HMO 2P	0.0000	0.00	0.000000		08/01/2009	12/24/2009	08/01/2009	12/31/2009

Miscellaneous Deductions

Type	Plan	Goal Amount	Amount	Percent	Primary Care Physician	From	To
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Current Enrollments

The **Current Enrollments** page lists benefits that both you and your dependents are currently enrolled in with the City.



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Current Enrollments

Do you want to launch the Enrollment Wizard? 

Dependent Benefit Coverages

Dependent ID	Dependent Name	Benefit Class	Primary Care Physician	Coverage From	Coverage To
✓ 339	JAKE SUMMER	DENTAL		12/25/2009	12/31/9999
339	JAKE SUMMER	MEDICAL		12/25/2009	12/31/9999

Benefit Enrollments

Benefit	Type	Plan	Goal Amount	Amount	Percent	Primary Care Physician	Payroll From	Payroll To	Coverage From	Coverage To
✓ DENTAL	DELTA PPO	DELTA PPO 2P	0.0000	27.10	0.000000		12/25/2009	12/31/9999	01/01/2010	12/31/9999
MEDICAL	KAISER	KAISER 2P	0.0000	24.34	0.000000		12/25/2009	12/31/9999	01/01/2010	12/31/9999

Miscellaneous Deductions

Type	Plan	Goal Amount	Amount	Percent	Primary Care Physician	From	To

Future Enrollments

The **Future Enrollments** page lists benefits that you have chosen for the future through the Benefits Enrollment wizard. The page also lists any changes made to your dependents.

Note the Coverage From and Coverage To dates. Coverage From date is the date the new benefit will take effect. The Payroll From date identifies the date that deductions for this new benefit will be taken from your paycheck.

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Future Enrollments

Do you want to launch the Enrollment Wizard?

Dependent Benefit Coverages

Dependent ID	Dependent Name	Benefit Class	Primary Care Physician	Coverage From	Coverage To
✓ 339	JAKE SUMMER	MEDICAL		01/01/2011	12/31/9999

Benefit Enrollments

Benefit	Type	Plan	Goal Amount	Amount	Percent	Primary Care Physician	Payroll From	Payroll To	Coverage From	Coverage To
✓ MEDICAL	AETNA OAMC	AETNA OAMC 2P	0.0000	168.91	0.000000		01/01/2011	12/31/9999	01/01/2011	12/31/9999

Miscellaneous Deductions

Type	Plan	Goal Amount	Amount	Percent	Primary Care Physician	From	To
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