City of Anaheim  
PURCHASING DIVISION  

DATE:       JUNE 10, 2008  
FROM:   FINANCE – PURCHASING DIVISION  
SUBJECT: AUTHORIZATION TO ISSUE A PURCHASE ORDER FOR CONFIGURATION SERVICES FOR THE NEW CAD AND RMS SERVERS  

ATTACHMENT (Y/N):   NO  
ITEM # 35  

RECOMMENDATION:  
That the City Council, by Motion, waive the sealed bid requirement of Council Policy 4.0 and authorize the Purchasing Agent to issue a purchase order to Versaterm, Incorporated Ottawa, Ontario, Canada in the amount of $75,040 for configuration services for the new CAD and RMS system servers for the Police Department.  

DISCUSSION:  
In 2004, the Police Department purchased the Police Computer Aided Dispatch (CAD) and Records Management System (RMS) from Versaterm, Ottawa, Ontario, Canada. Currently, the hardware supporting these systems is in need of updating, which will require the migration of data and the reconfiguration of new servers. Due to the proprietary nature of the software and the system being an integral component of the Police Communications and Records Management system, it is necessary for Versaterm personnel to provide the migration and configuration services. The project will be conducted in a two stage approach to ensure continuity of service and prevent the loss of data. Additionally, Versaterm will provide on-site technical services and support for a period of one year ensuring full functionality and required levels of service.  

IMPACT ON BUDGET:  
This requirement will be purchased with funds appropriated in the Fiscal Year 2007/2008 Budget, and will be charged to account number 440-309-2244-9717, Police Department, CAD/RMS. There is no impact to the General fund.  

Respectfully submitted,  
Concurred by:  

_________________________________  _______________________________  
Carole A. Ayuso   John Welter  
Purchasing Agent   Chief of Police